**Interreg Europe Information Day**

*Venue:* Best Western Hotel Expo

149 Tsarigradsko Shose, Blvd.

Sofia, Bulgaria

**Agenda**

**16 February 2017**

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| 9:00 - 9:30 | **Registration** |
| 9:30 – 09:45 | **Welcome and introduction**  *by representative of “Territorial Cooperation Management” DG, Ministry of Regional Development and Public Works* |
| 9:45 – 10:30  10:15 – 10:30 | **Interreg Europe**  *Benoît DALBERT, Marie GRARDEL - representatives of Interreg Europe JS*   * **Key features of Interreg Europe**   - Programme main features & rationale (incl. focus on Structural Funds, role of stakeholders and elaboration of action plans)  - Eligibility of organisations and co-financing  - Programme’s actions (projects/ platforms) and finances   * **Results of the 1st and 2nd call for proposals**   *Questions and Answers* |
| 10:30 – 11:00 | **Coffee break** |
| 11:00 – 12:15  12:15 – 12:45 | **Presentation of 3rd call for proposals and support for applicants**  *Benoît DALBERT, Marie GRARDEL - representatives of Interreg Europe JS*  *Irina RANGELOVA - representative of “Territorial Cooperation Management” DG, BG national Point of Contact*   * **Key features of the 3rd call for proposals (JS)**   - Terms of reference  - Programme’s templates   * **Points of attention for the 3rd call (JS)**   - Eligibility: most common mistakes to avoid  - Assessment: major points to keep in mind   * **Support for applicants (JS & PoC)**   - JS support tools: project idea database, partner search tools, events  - PoC support: national eligibility requirements and co-financing , FLC system, partner search assistance  *Questions and answers* |
| 12:45 | **End of session** |
| 14:00 – 18:00 | **Individual consultations (by appointment – 45 min/ project)**  *Benoît DALBERT, Marie GRARDEL - representatives of Interreg Europe JS*  *A limited number of individual consultations on project idea will take place during this event. To request an individual consultation, the participant first needs to register in the INTERREG EUROPE community* at [*http://www.interregeurope.eu/account/registration/*](http://www.interregeurope.eu/account/registration/)*, publish a project ides and request feedback at the Information Day* ***by 9 February 2017****.*  *A consultation will take place only after approval by the Joint secretariat. Before submitting an idea for feedback please benefit from our self-assessment tool available at* [*http://www.interregeurope.eu/self-assessment*](http://www.interregeurope.eu/self-assessment) |

**How to register**

Please, register for event by filling in the online registration form available at the following link [**https://goo.gl/forms/1xjvu1bq0W1qgupO2**](https://goo.gl/forms/1xjvu1bq0W1qgupO2) as soon as possible. There is a limited capacity for attendance, so you will be signed in for participation on the first come, first served principle, the latest ***by*** ***13 February 2017***.

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[www.hotelexposofia.com](http://www.hotelexposofia.com)

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Best Western Expo Hotel Sofia is within several minutes from the majority key business points and touristic locations: visitors can reach Sofia's International Airport with direct Metro connection in only 2 minutes, and the city center within 12 minutes. [“Tsarigradsko shousse” Metro Station](http://www2.metropolitan.bg/en/) is located outside the hotel.