

ANNEX E: SPECIAL CONDITIONS

GRANT CONTRACT FOR EUROPEAN COMMUNITY EXTERNAL AID

Ministry of Regional Development and Public Works of Bulgaria

("the Contracting Authority"),

of the one part,

and

<full name of Beneficiary> (acronym) with its office at <address [of registered office - for companies and associations; of main office - for public bodies and universities], VAT number or equivalent official registration number where appropriate>, ("the Beneficiary")

of the other part,

have agreed as follows:

Special Conditions

Article 1 - Purpose

- 1(1) The purpose of this Contract is the Contracting Authority's grant for the implementation of the action entitled: *<title and identification number>* ("the Action").
- 1(2) The Beneficiary will be awarded the grant on the terms and conditions set out in this Contract, which consists of these special conditions ("Special Conditions") and their annexes, which the Beneficiary hereby declares he has taken note of and accepts.
- 1(3) The Beneficiary accepts the grant and undertakes to carry out the Action under his own responsibility.

Article 2 - Period of execution

- 2(1) This contract shall enter into force on the date when the last of the two parties signs.
- 2(2) Implementation of the Action will begin on:
- *the day following that on which the last of the two parties signs*
- 2(3) The Action's implementation period, as laid down in Annex I, is *<number of months>*.

Article 3 - Financing the Action

- 3(1) The total cost of the Action is estimated at EUR *<amount>*, as set out in Annex III.
- 3(2) The Contracting Authority undertakes to provide a maximum of EUR *<amount>*, equivalent to *<percentage>*% of the estimated total eligible cost specified in paragraph 3(1); the final sum will be established in accordance with Article 17 of Annex II.

Article 4 - Technical and financial reporting and payment arrangements

- 4(1) Technical and financial reports shall be produced in the Bulgarian language to back up payment requests, in compliance with Articles 2 and 15(1) of Annex II.
- 4(2) Payment will be made in accordance with Article 15 of Annex II; of the options referred to in Article 15(1), the following will apply¹:

	EUR
<u>Option 1</u>	
Amount of first instalment of pre-financing:	[.....]
Forecast final payment (subject to the provisions of Annex II):	[.....]
<u>Option 2</u>	
First instalment of pre-financing (80% of the part of the forecast budget for the first 12 months of implementation financed by the Contracting Authority:	[.....]
Further annual instalment(s) of pre-financing:	[.....]
Forecast final payment (subject to the provisions of Annex II):	[.....]
<u>Option 3</u>	
Forecast final (one-off) payment (subject to the provisions of Annex II):	[.....]

- 4(3) Payments will be made into the following bank account:

	number:	[.....]
	holder:	[.....]
	address of bank:	[.....]

¹ Delete the two options which do not apply. If the Contracting Authority wishes to reduce the percentage paid as pre-financing, Article 7.2 of the Special Conditions must state explicitly that this is by way of derogation from Article 15.1 of the General Conditions (specifying the frequency of payments), and that the other relevant clauses of the General Conditions (in particular, correlation of reports and payment requests) must be adhered to.

Article 5 - Contact addresses

Any communication relating to this Contract must be in writing, must state the number and title of the Action, and must use the following addresses:

For the Contracting Authority:

**Ministry of Regional Development and Public Works,
17 – 19, “Kiril i Methodi” Str.
1202 Sofia, Bulgaria**

For the Beneficiary:

<Beneficiary address>

A copy of the reports referred to in Article 4(1) must be sent to the European Commission Delegation responsible for supervising the Action, at the following address:

EC Delegation in Bulgaria

9, Moskovska Street,
1040 Sofia,
Bulgaria

Article 6 - Annexes

6(1) The following documents are annexed to these Special Conditions and form an integral part of the Contract:

- Annex I: Description of the Action
- Annex II: General Conditions applicable to European Community-financed grant contracts concluded under decentralised external aid programmes
- Annex III: Budget for the Action
- Annex IV: Contract award procedures
- Annex V: Standard Request for Payment and Financial Identification Form

6(2) In the event of conflict between the provisions of the Annexes and those of the Special Conditions, the provisions of the Special Conditions shall take precedence. In the event of conflict between the provisions of Annex II and those of the other Annexes, those of Annex II shall take precedence.

Article 7 – Other special conditions applying to the Action

7.1 The following derogation from the General Conditions shall apply:

7.1.1 By derogation from Art. 2.4, the reports shall be drafted in the Bulgarian language. An executive summary in English shall be attached for inspections and audit purposes.

7.1.2 By derogation from Art. 2.4. A, the final report shall be forwarded to the CA no later than three months after the end of the project.

7.1.3 By derogation from Article 15.1 of the General Conditions (specifying the frequency of payments), and that the other relevant clauses of the General Conditions (in particular, correlation of reports and payment requests) must be adhered to.

Done at [.....] in three originals in the English language, two originals being for the Contracting Authority and one original being for the Beneficiary.

For the Beneficiary

Name

Signature

Date

For the Contracting Authority

Name

Signature

Date

Endorsed for financing by the European Community

Name

Signature

Date

ANNEX I

Description of the Action

< As submitted by the Applicant as part of the Application Form >

Annex A_Application form_Interreg_en – word format

ANNEX II

(General Conditions applicable to
European Community-financed grant contracts for external actions)

Annex E-II_General Conditions_ Interreg_en – pdf format

ANNEX III

Budget for the Action

< As submitted by the Applicant as part of the application >

Annex B_Budget_Interreg_en – excel format

ANNEX IV

Contract award procedures

Annex E-IV_ Contract award procedures_Interreg_en – pdf format

ANNEX V

Request for Payment and Financial Identification Form

Annex E-V-1_Request for Payment_Interreg_en – word format

Annex E-V-2_Financial Identification_ Interreg_en – excel format